

Region 6
Cost Share Guidance for
AIR OPERATIONS

This guidance is intended to support Air Operations personnel in providing necessary documentation for the accurate implementation of the incident cost share.

As Air Operations, and or Helibase Manager, your careful tracking of air resource information, based upon the best information available, at the time, and provided in a timely manner, provides the Agency's, their Administrators, and the Finance Section necessary information to implement, or change, as needed, the processes for determining each agency's portion of incident costs.

Incident Information: The XXXXXXXX Fire is a multi-jurisdictional fire. Fire costs will be shared between the jurisdictions. A Supplemental Fire Suppression and Cost Share Agreement has either been, (or), is in the process of being created, specifically for this incident. It will be negotiated and signed by Agency Administrators or their representative. Careful tracking and allocation of Air Operations costs to each agency jurisdiction is critical for all of the agencies involved with this incident.

The jurisdictional agencies participating in this cost share are:

- ☐ State of Oregon - Department of Forestry
- ☐ State of Washington - Department of Natural Resources
- ☐ USDI – Bureau of Indian Affairs
- ☐ USDI – Bureau of Land Management
- ☐ USFS – Forest Service
- ☐ Other _____

Responsibilities:

As a member of the Operations Section your support and assistance are needed to make sure fire costs are allocated correctly between each of the jurisdictional agencies. Thorough documentation, of who is working, and where and when, will save the District's and Forests countless hours of reconstructing the activities which occurred on the ground, as the cost share is being reconciled months later.

Non-Federally Carded Aircraft: Use of non-federally carded aircraft on federal lands should be avoided as these costs are not reimbursable by federal agencies. However exceptions may be made when "imminent threat" has been determined or prior arrangements have been made.

Cost Tracking and Allocation

Confirm, early in the incident, that cost-tracking processes are providing the necessary information, for the development and review, of all products, by all parties.

Heavy Air Tankers/SEATs and Helicopters, Air Attack, Reconnaissance

- Each drop will be tracked by the tail number of the aircraft making the drop, and a daily report of all aircraft use will be certified by the AOBD.
- Aircraft costs will be based on jurisdictional workload, whether this is for the lands aircraft are dropping on, (or) in an effort to protect adjacent jurisdictional lands.
- A daily report of all aircraft use will be certified by the AOBD.
- The report will also identify helicopters assigned to the fire which were not used that day. Availability and ferry costs for these helicopters will be included in the daily report.
- Other costs associated with Air Attack, Lead Plane, e.g. pilot RON, other personnel, will be compiled daily.

Helibase

- Helibase costs will be tracked and reported daily by the Helibase Manager, or AOBD, including personnel.

Mobile Retardant Plants and Dip Sites

- Mobile retardant plants, remote dip site costs, and land use information will be tracked and reported daily by the Helibase Manager, or AOBD, including personnel.

Local Resources

- Agency Administrator agreements may provide for the use of local resources on a limited basis, but are not specifically assigned to this incident.